



UTAH STATE UNIVERSITY
Information Technology Users' Advisory Committee Meeting
Merrill-Cazier Library 154
November 13, 2007
3:00 p.m. – 4:00 p.m.

WELCOME (5 min)

Eric Worthen, Committee Chair

New Committee Members: Cyndi Rowland and Nathan Smith from the College of Education and Human Services

CARD FUNDING MODEL, STATUS, IMPLEMENTATION TARGET DATE (20 min)

Dwight Davis, Associate VP for Auxiliary Services

CAMTASIA UPDATE (5 min)

Stacie Gomm, Associate VP for Information Technology

VOTE on APPROVAL of FIVE IT PROPOSED POLICIES (10 min)

M. K. Jeppesen, Vice President Information Technology

#560 – Appropriate Use Policy

#561 – Internet Bulk Mail Policy

#562 – Computer Management Policy

#563 – Wireless Deployment Policy

#564 – Banner Identification Number Policy

These policies can be read at the following page: <http://wiki.ss.usu.edu/index.php/Institutional>

NETWORK OUTAGES for UPGRADES (10 min)

M. K. Jeppesen, Vice President Information Technology

Facilities and the Office of Information Technology will perform a series of upgrades to improve the integrity and reliability of the University network and essential University systems. These upgrades will allow Information Technology to continue building upon the services currently offered.

In order to upgrade the enterprise equipment, the power as well as the network will need to be taken down three times, which are described below:

November 30th

Duration: 10 hours

Time: Starting: 10:00PM on 11/30/2007

Ending: 8:00AM on 12/1/2007

- All systems on the network are scheduled to be online by 8:00AM on Saturday, 12/1/07.

Reason:

The electrical outage is required to replace an electrical panel that is currently too small to hold the new UPS electrical breakers. These new electrical breakers are required to power new equipment scheduled to be installed the second week of December.

December 28th

Duration: 10 hours

Time: Starting: 10:00PM on 11/30/2007

Ending: 8:00AM on 12/1/2007

- All network on systems are scheduled to be online by 8:00AM on Saturday, 12/1/07

Reason:

To move the UEN networking components to their new space
Install a new transfer switch in the basement of the SER building

January 4th

Duration: 10 hours

Time: Starting: 10:00PM on 1/04/2008

Ending: 8:00AM on 1/05/2008

- All network on systems are scheduled to be online by 8:00AM on Saturday, 1/05/07

Reason:

Move Qwest from their current location in the Data Center to their new space.

Each of the above outages will affect:

- USU Network / Internet Connections
- Key University Systems including:
 - All email systems, Banner & the Internet
 - Blackboard may be accessed off-campus through <http://online.uen.org>
- Power to the Science Engineering & Research (SER) Building

If you have any question please contact the IT Service Desk at 435-797-HELP (4357)

OTHER DISCUSSION ITEMS/QUESTIONS & ANSWERS (10 min)

NEXT MEETING – December 11, 2007, 3:00 p.m., Merrill-Cazier Library 154