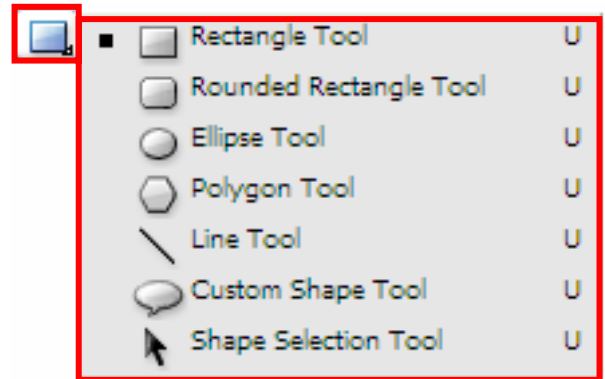


TIPS TRICKS^{AND} HOW TO...

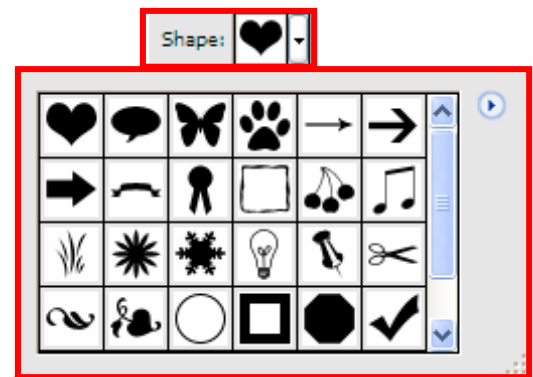
Use the Shape Tool

The shape tool in your Elements Toolbox allows you to add different shapes to your document.

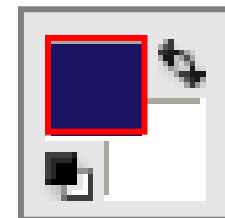
Select the shape you would like to add and then using your mouse drag the shape to the size you desire.



If you select the “Custom Shape” tool, you can choose your custom shape from the options bar at the top of the workspace.

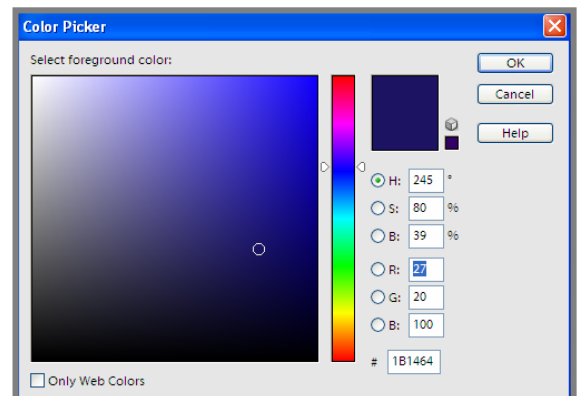


Your shape will automatically fill in with the color indicated in the foreground color palette on your toolbox.



To change the color of your shape **before** you have drawn it, click on the foreground color palette box.

Select the new color from the “Color Picker” box and then select OK. Draw the shape on your workspace. It will take on the new color selected in your foreground color palette.



To change the color of a shape **after** it has been drawn on your workspace, select a new foreground color and then using the “Paint Bucket” from the Elements toolbox, click inside the shape on your workspace.

